



# **FORWARD PLAN**

**31 December 2018 - 5 May 2019**

**Produced By:**

**Democratic Services  
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West Offices  
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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment (Deputy Leader)

**Meeting Date:** 07/01/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Refill York

**Description:** City of York Council is looking to commit to a campaign focussed on encouraging people to drink more water from recycled water bottles or cups – chiming with both public health and the One Planet York objectives.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment (Deputy Leader), Executive Member for Adult Social Care and Health

**Lead Director:**

Director of Public Health

**Contact Details:**

Sharon Stoltz, Director of Public Health, City of York Council

sharon.stoltz@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

We have approached Yorkshire Water, Selby District Council and Refill about their campaigns.

Selby District Council have had some considerable success, though this involved officers recruiting businesses in their own time.

If this working with Yorkshire on Tap is agreed in principle then we will look to engage businesses to gauge any potential impact to them and whether the majority would be happy for the council to support this scheme.

Our public health teams have also discussed this initiative with teams in the council. Below is a summary of those discussions:

- City of York Council Neighbourhood enforcement have been consulted and would support such an initiative as it could further reinforce the £75 fine for dropping litter in the city.
- CYC facilities management would support this and the initiative has been discussed regarding the water station in reception. It may need tweaking to be used as a council public refill point, at very little cost.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/02/19

## FORWARD PLAN ITEM

**Meeting:** Executive Leader (incorporating Finance & Performance)

**Meeting Date:** 14/01/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Variation of Shareholders Agreement relating to YPO Procurement Holdings Limited

**Description:** The Directors of YPO Procurement Holdings Limited have requested changes to the shareholders agreement. These require approval of all 13 Councils who are party to the agreement. In summary the changes will, if approved, remove a number of matters from requiring the unanimous consent of the shareholders, but ensure those matters still require the consent of two-thirds of the shareholders. They will alter the quorum for directors meetings and clarify notice requirements for general meetings.

As this decision is non-key, it is considered that the decision should be made by the Leader as the relevant portfolio holder for this area.

**Wards Affected:** All Wards

**Report Writer:** Andrew Docherty      **Deadline for Report:** 02/01/19  
**Lead Member:** Executive Leader (incorporating Finance & Performance)  
**Lead Director:** Corporate Director of Customer and Corporate Services  
**Contact Details:** Andrew Docherty, Assistant Director - Legal & Governance

andrew.docherty@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** Representations may be made to the report author

**Process:** All thirteen councils involved will be consulted and need to approve the changes

**Consultees:**

**Background Documents:** Variation of Shareholders Agreement relating to YPO Procurement Holdings Limited

### Call-In

If this item is called-in, it will be considered by the      17/12/18  
Corporate and Scrutiny Management Committee on:      04/02/19



## FORWARD PLAN ITEM

**Meeting:** Executive Leader (incorporating Finance & Performance)

**Meeting Date:** 14/01/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Digital City Programme update and expanding access to York's WiFi connectivity platform.

**Description:** This will provide an update on the Digital City programme with a focus on WiFi services and seek approval for its funded expansion.

Members will be asked to note progress and approve the proposal to extend York's WiFi service into the York Stadium Leisure Complex.

The Council aims to give the same 28 days clear notice of non-key decisions as it does for key decisions, but in exceptional circumstances this may not be possible. In this case, the item will not have been on the forward plan for 28 days before the decision is taken. The item is being considered as an urgent matter due to a very limited window of opportunity to include some of this work within elements of the stadium construction phase.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Leader (incorporating Finance & Performance)

**Lead Director:**

Corporate Director of Customer and Corporate Services

**Contact Details:**

Roy Grant

roy.grant@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/02/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 17/01/19

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** A Clean Air Zone for York

**Description:** Purpose of report: The report sets out options for the progression of a Clean Air Zone in York following consultation with the public and with local bus operators.

In light of the consultation, Members will be asked to consider whether or not to progress with the introduction of a Clean Air Zone for York and to consider what the timescales for such an introduction should be.

This item has been deferred to the meeting of the Executive on 17 January 2019. This is so consideration can be given to the implementation of the Clean Air Zone (CAZ) within the budget process. As the CAZ will have to go to Full Council this deferral will cause no delay in adoption by the Council.

**Wards Affected:** All Wards

**Report Writer:** Andrew Bradley      **Deadline for Report:** 03/01/19  
**Lead Member:** Executive Member for Environment (Deputy Leader), Executive Member for Transport and Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Mike Southcombe, Andrew Bradley, Principal Transport Planner, City Strategy

mike.southcombe@york.gov.uk, andrew.bradley@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:** It is significant in terms of monitoring required      its effect on communities

### Making Representations:

**Process:** A public consultation was held during Summer 2018. Responses to the consultation and any implications arising will be summarised in the report.

Consultees: the general public and local bus operators.

### Consultees:

**Background Documents:** A Clean Air Zone for York  
21 November 2018 - A Clean Air Zone for York

### Call-In

If this item is called-in, it will be considered by the	17/12/18
Corporate and Scrutiny Management Committee on:	04/02/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 17/01/19

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** York Central Partnership Agreement

**Description:** Purpose of report: The report will set out the proposed Heads of Terms for a partnership agreement between the council and Network rail Homes England and the National Railway Museum for the development of York Central. The report will also consider proposals for ongoing community engagement and seek the release of infrastructure funding subject to the award of planning permission and the award of external grant funding.

Members will be asked to agree the terms of the York Central Partnership agreement and agree the conditional release of funding for the first phase of infrastructure.

**Wards Affected:** Holgate Ward; Micklegate Ward

**Report Writer:** Tracey Carter, **Deadline for Report:** 07/01/19  
David Warburton

**Lead Member:** Executive Member for Economic Development and Community Engagement, Executive Leader (incorporating Finance & Performance)

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** David Warburton, Tracey Carter, Assistant Director-Regeneration and Asset Management

david.warburton@york.gov.uk, tracey.carter@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure

exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** There has been extensive public engagement dating back to 2016 on the access route to York Central including a detailed Access consultation in 2017, the Festival of York Central on March – April 2018, detailed consultation throughout 2017-18 and a further public engagement in August 2018.

**Consultees:**

**Background Documents:** York Central Partnership Agreement

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/12/18  
04/02/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 17/01/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Future of Coroner's Service

**Description:** This report will ask members to agree to enter discussions with the Ministry of Justice and NYCC regarding the possibility of amalgamating with the Coroners' areas covering North Yorkshire.

**Wards Affected:** All Wards

**Report Writer:** Andrew Docherty **Deadline for Report:** 07/01/19

**Lead Member:** Executive Member for Economic Development and Community Engagement

**Lead Director:** Assistant Director Legal and Governance

**Contact Details:** Andrew Docherty, Assistant Director - Legal & Governance

andrew.docherty@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** In writing to Andrew Docherty at  
andrew.docherty@york.gov.uk

**Process:** N/A

### Consultees:

**Background Documents:** Future of Coroner's Service

### Call-In

If this item is called-in, it will be considered by the 17/12/18  
Corporate and Scrutiny Management Committee on: 04/02/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 17/01/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Annual Discretionary Rate Relief Decision Paper

**Description:** Purpose of Report: To approve any new awards of discretionary rate relief for the period 2019 - 2021.

Members will be asked to consider any new applications against budget available and approve any new awards.

This item has been deferred to the meeting of the Executive on 17 January 2019.

Reason: To allow additional time for some voluntary organisations to get their applications back so they do not miss out on this crucial funding that helps them deliver support within the community.

**Wards Affected:** All Wards

**Report Writer:** David Walker      **Deadline for Report:** 10/12/18  
**Lead Member:** Executive Leader (incorporating Finance & Performance)  
**Lead Director:** Corporate Director of Customer and Corporate Services  
**Contact Details:** David Walker

david.walker@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** Contact report author

**Process:** Contact report author

### Consultees:

**Background Documents:** Annual Discretionary Rate Relief Decision Paper

### Call-In

If this item is called-in, it will be considered by the      05/11/18  
Corporate and Scrutiny Management Committee on:      04/02/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 17/01/19

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** The implication of the government announcing the lifting of the Housing Revenue Account (HRA) borrowing cap

**Description:** The report provides an overview of the implications of the government announcement that the borrowing cap on the HRA has been lifted.

Members are asked to agree to the principle of appropriating the General Fund Sites to the Housing Revenue Account and the way this will be funded.

**Wards Affected:** All Wards

**Report Writer:** Tom Brittain,  
Patrick Looker

**Deadline for Report:** 07/01/19

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods  
**Lead Director:** Corporate Director of Health, Housing and Adult Social Care  
**Contact Details:** Tom Brittain, Head of Housing Services, Patrick Looker

tom.brittain@york.gov.uk, patrick.looker@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a



decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** The implication of the government announcing the lifting of the Housing Revenue Account (HRA) borrowing cap  
Housing Delivery Programme.pdf  
The implication of the government announcing the lifting of the Housing Revenue Account (HRA) borrowing cap

**Call-In**

If this item is called-in, it will be considered by the 17/12/18  
Corporate and Scrutiny Management Committee on: 04/02/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 17/01/19

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Housing ICT Programme – Sign-Off for Chosen Housing ICT Solution Contract

**Description:** Purpose of Report: This report will set out the proposed chosen IT solution that has been selected as part of the full Housing ICT Programme procurement process for a replacement Housing and Building Services ICT System. The report will set out the summary of the tender process, who submitted bids and a summary of overall scores as well as the chosen solution proposed.

Members are asked to sign-off for signing of a 5-year contract with a chosen IT supplier for a contract value of over £500,000.

This item has been withdrawn as the item had already been approved as part of the current capital programme and does not need further consideration by the Executive.

**Wards Affected:** All Wards

**Report Writer:** Daniel Keenan      **Deadline for Report:** 07/01/19  
**Lead Member:** Executive Member for Housing & Safer Neighbourhoods  
**Lead Director:** Corporate Director of Health, Housing and Adult Social Care  
**Contact Details:** Daniel Keenan, Housing ICT Programme Manager

daniel.keenan@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the

budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

Consultation process:

The Housing ICT Programme has had involvement from over 30 subject matter experts (SMEs) throughout the process from the start of the programme giving feedback on all aspects of the programme – service design, input to technical and business requirements and involved in the assessment of tenders and chosen final solution. No tenant or external consultation has been carried out so far as this is not yet appropriate and will happen later in the implementation phase as we start to finalise system designs.

Consultees:

Over 30 subject matter experts from both the housing and building services teams, including all levels up to Heads of Service

Housing ICT Programme Board

**Consultees:**

**Background Documents:** Housing ICT Programme – Sign-Off for Chosen Housing ICT Solution Contract

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 07/01/19  
04/02/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 17/01/19

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** The Sale of Land to Facilitate the Transfer and Transformation of Haxby Hall Care Home

**Description:** Purpose of Report: To update Members on the outcome of the procurement process for a care provider for the Haxby Hall care home, and to seek approval for the provider to be granted a 125 year lease for the site.

Members will be asked to:

- Note the appointment of the Preferred Bidder as the new residential care provider for Haxby Hall Care Home.
- Note that the provider will enter into a contract to provide 9 residential beds for people living with dementia for 10 + 5 years at Actual Cost of Care at the Haxby Hall site.
- Agree to grant The provider a long lease of the Haxby Hall site for a term of 125 years in return for the Council receiving payment of a premium. This will enable the provider to improve, redevelop and transform the existing care home.

This item has been deferred to enable officers to work up options for recommendations. The item will now be considered at the Executive meeting on 17 January 2019.

This item has been withdrawn as the Council need to wait for negotiations on multiple pieces of land to be completed prior the submission of the report

**Wards Affected:** Haxby & Wigginton Ward

**Report Writer:** Tracey Carter, **Deadline for Report:** 07/01/19  
Vicky Japes

**Lead Member:** Councillor Ian Gillies

**Lead Director:** Corporate Director of Economy and Place, Corporate Director of Health, Housing and Adult Social Care

**Contact Details:** Tracey Carter, Assistant Director-Regeneration and Asset Management, Vicky Japes

tracey.carter@york.gov.uk, vicky.japes@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are

significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:** HR, Finance, Legal

**Background Documents:** The sale of land to facilitate the transfer and transformation of Haxby Hall Care Home

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 07/01/19  
04/02/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 17/01/19

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Re-procurement of Occupational Health Services for City of York Council

**Description:** Purpose of Report: To make Members aware that the current occupational health contract comes to an end in June 19; to clarify the on-going need for an occupational health service and to seek permission to re-procure.

This item has been deferred to enable further detailed work to take place with regard to the procurement requirements. This item will be considered at the Executive meeting on 17<sup>th</sup> January 2019.

**Wards Affected:** All Wards

**Report Writer:** Trudy Forster

**Deadline for Report:** 19/11/18

**Lead Member:** Executive Leader (incorporating Finance & Performance)

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Trudy Forster, Head of Human Resources, Kay Crabtree, HR Manager (Performance and Change)

trudy.forster@york.gov.uk, kay.crabtree@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the

implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** DMT, CMT, CCNC, JHSC

**Consultees:**

**Background Documents:** Re-procurement of Occupational Health Services for City of York Council

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 05/11/18  
17/12/18

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 17/01/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Low Poppleton Lane Experimental Traffic Regulation Order (TRO)  
– consideration of options

**Description:** Purpose of report:

(i) To approve making permanent the experimental Traffic Regulation Order at Low Poppleton Lane for the bus only restriction enforced by ANPR camera.

(ii) To also consider options to introduce an alternative experimental or permanent order.

Members will be asked to make the experimental traffic regulation order permanent and then to consider options to widen the road and extend the exemptions to include other classes of vehicles and/or open the link 19:00 – 07:00.

**Wards Affected:** Acomb Ward; Rural West York Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Catherine Higgins, Engineer (Transport Projects) Sustainable Transport Service

catherine.higgins@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

Letters sent to all nearby residents and businesses informing them of the trial and inviting comment. Six month period for objections from the introduction of the experimental TRO. Reported to October 2018 meeting.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/02/19



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 17/01/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Road / Eastfield Avenue, Haxby – Local Safety Scheme

**Description:** Purpose of report: To consider comments made during the consultation for the proposed local safety scheme at the junction of York Road and Eastfield Avenue in Haxby. The proposals are designed to reduce the type of collisions occurring at an identified accident cluster site.

The Executive Member will be asked to make a decision as to whether the proposed improvements should be implemented.

Due to further investigatory work regarding the above scheme, it is not possible to meet the deadlines for December committee and therefore it has been agreed to defer to January to allow this work to be undertaken.

**Wards Affected:** Haxby & Wigginton Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Louise Robinson

[louise.robinson@york.gov.uk](mailto:louise.robinson@york.gov.uk)

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further detail.

**Process:** Letters and plans delivered to affected residents. Emails and plans to other consultees.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/02/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 17/01/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** PROW – Public Footpath, Askham Bryan No 9 (Askham Bryan College) Proposed Concurrent Extinguishment and Creation Order

**Description:** Purpose of report: To consider an application by Askham Bryan College to extinguish a section of Public Footpath, Askham Bryan No 9 that currently runs through the college's zoo area, and create an alternative section of footpath along the college access road. The application is made under the provisions of the Highways Act 1980 sections 118 and 26. The orders would be made concurrently.

The Executive Member will be asked to approve or reject the making of the legal orders required to change the council's Definitive Map and Statement and thus enable the changes to be made on the ground.

**Wards Affected:** Rural West York Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Alison Newbould

alison.newbould@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Pre Order consultation will have been carried out and results included in the report. The report will consider whether to approve or reject making the legal orders to carry out the scheme. If approved, statutory consultation will follow.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/02/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Education, Children and Young People

**Meeting Date:** 22/01/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Admissions Arrangements for the 2020/21 School Year

**Description:** Purpose of Report: This report seeks the Executive Member's approval for the City of York Council co-ordinated schemes and admission policies for the 2020/21 school year. It also seeks approval of the proposed individual school published admission numbers (PANs) for the academic year beginning in September 2020. The report follows a period of consultation from October 2018 to December 2018.

The Executive Member will be asked to approve the schemes and policies in the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Education, Children and Young People

**Lead Director:** Corporate Director of Children, Education and Communities

**Contact Details:** Tom Chamberlain, Office Manager, Education Access and Community Transport Team

tom.chamberlain@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Between 08/10/18 and 07/12/18. The statutory requirement is for a six week consultation.

**Consultees:** Consultees are headteachers and governing bodies of all schools in the City of York area, admission authorities other than CYC (Voluntary Aided and Academy schools), neighbouring admissions authorities, dioceses of Church of England and Roman Catholic churches. Also any parent/carers of children in the area who respond to consultation documents.

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/02/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 25/01/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Cultural Commissions: Castle Gateway and Developing a Shared Vision for York

**Description:** This report sets out proposals to use Leeds City Region Business Rates Pool funding to create two related cultural programmes of activity that will facilitate the use of Castle Car Park as an events space in 2019. The Executive Member will be asked to agree an approach to developing these programmes.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Corporate Director of Children, Education and Communities

**Contact Details:** Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/02/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 25/01/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Learning Services Self-Assessment

**Description:** The report will set out York Learning Services' self-assessment summary. It will identify key considerations in shaping York Learning Services' strategic plan for the academic year 2019/20. The Executive Member will be asked to approve the self-assessment.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure & Tourism

**Lead Director:**

Corporate Director of Children, Education and Communities

**Contact Details:**

Angela Padfield, Interim Head of York Learning

angela.padfield@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/02/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 25/01/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Learning Services Strategic Plan 2019/20

**Description:** The report will set out York Learning Services' strategic plan for the academic year 2019/20.

**Wards Affected:** The Executive Member will be asked to approve the plan.  
All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Corporate Director of Children, Education and Communities

**Contact Details:** Angela Padfield, Interim Head of York Learning

angela.padfield@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

04/02/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economic Development and Community Engagement

**Meeting Date:** 05/02/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** 4Community Growth York

**Description:** This report brings a progress update and recommendations regarding the 4Community Growth York project.

The Executive Member is asked to agree an extension to the project.

This item has been deferred to the Economic Development and Community Engagement Decision Session on 5 February 2019 to allow officers to complete further in depth analysis.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economic Development and Community Engagement

**Lead Director:**

Corporate Director of Children, Education and Communities

**Contact Details:**

Mora Scaife

mora.scaife@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/03/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 07/02/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of objections and comments received to the second consultation regarding Residents Priority Parking on Fulford Cross

**Description:** The purpose of this report is the consideration of the results and comments received to a second consultation about introducing Residents' Priority Parking on Fulford Cross.

The Executive Member will be asked to make a decision on the way forward from options given in the report.

**Wards Affected:** Fishergate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Sue Gill

sue.gill@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

All properties in Fulford Cross were hand delivered detailed information of a proposed scheme. Information was sent to Danesgate School, York Steiner School and Homeyork House.

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/03/19



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 07/02/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Osbaldwick 20mph Speed Limit

**Description:** Purpose of report: To bring to the Executive Member's attention the outcome of work carried out in the Osbaldwick area.

The report will ask members to approve advertising an expansion of the existing 20mph speed limit.

**Wards Affected:** Osbaldwick and Derwent Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** The statutory Traffic Regulation Order process.

### Consultees:

### Background Documents:

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/03/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 07/02/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** St John Street Petition

**Description:** Purpose of the report: Acknowledge receipt of the petition and outline the way forward.

The report will ask the Executive Member to monitor the effect of the proposed works.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

18/03/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 07/02/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Farrar Street, Windmill Gates Alma Terr/Grove and Slingsby Grove Residents Parking Petitions (Previously titled 'Farrar Street, Windmill Gates and Alma Terr/Grove Residents Parking Petitions')

**Description:** Purpose of report: Acknowledge receipt of the various petitions.

The report will ask the Executive Member to approve the inclusion on the residents parking waiting list.

**Wards Affected:** Fishergate Ward; Hull Road Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** None at present.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/03/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 07/02/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** PROW: Definitive map modification order application to record a public footpath in woodland adjacent to Windmill Lane, Heslington  
**Description:** Purpose of report: For the Executive Member to consider evidence submitted in support of a Definitive Map Modification Order (DMMO) application to add a footpath to the Definitive Map in the Parish of Heslington and also the Hull Road Ward and to determine whether or not to authorise the making of an order under the Wildlife and Countryside Act 1981.

Members will be asked to either authorise the making of the DMMO to record the footpath on the definitive map and statement, or not.

**Wards Affected:** Hull Road Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Russell Varley, Definitive Map Officer, Transport Service-Rights of Way

russell.varley@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Consultees: Heslington Parish Council, Ramblers Association, British Horse Society, Byways and Bridleways Trust, York Cycling Campaign, British Driving Society, Cyclists Touring Club, University of York, York St John University, Northern Electric plc. Ward Cllrs affected.

**Process:** Consultation process: An initial consultation has been carried out with the affected land owners, representatives of user groups and Heslington Parish Council. If the DMMO is made then a period of 42 days statutory consultation will be held.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/03/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/02/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** A Cultural Strategy for York

**Description:** An extensive engagement exercise has produced a seven year development plan to ensure that:

- York will be internationally recognised for its exceptional heritage and unique arts offer.
- Residents and businesses in York will benefit from York's unique cultural offer, leading to greater investment and participation in the city.
- That the cultural offer for York's residents will be expanded beyond the city centre.
- All citizens, irrespective of age or background, will be proud to be engaged with York's arts and heritage offer, which will include a wide range of inclusive opportunities.

This item has been deferred to the meeting of the Executive on 14 February 2019 to allow the draft strategy to reflect the consultation feedback.

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft      **Deadline for Report:** 04/02/19  
**Lead Member:** Executive Member for Culture, Leisure & Tourism  
**Lead Director:** Corporate Director of Children, Education and Communities  
**Contact Details:** Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

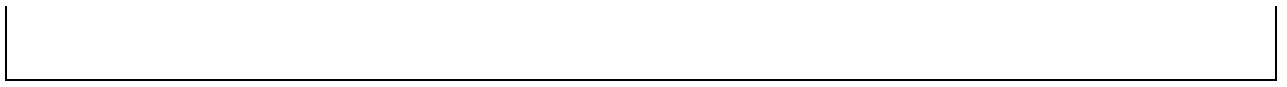
**Process:**

**Consultees:**

**Background Documents:** A Cultural Strategy for York

### Call-In

If this item is called-in, it will be considered by the      07/01/19  
Corporate and Scrutiny Management Committee on:      18/03/19



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/02/19

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Consideration of the Objections Raised for the Proposed Loss of Public Open Space at Rowntree Lodge, Rowntree Park

**Description:** Purpose of report: Consideration of the Objections Raised for the Proposed Loss of Public Open Space at Rowntree Lodge, Rowntree Park in respect of the proposal to convert the upper two floors of the Lodge into holiday let accommodation. The report will also update the financial business case for the proposal.

The report will ask Members to consider the objections raised and the revised business case and seek members' approval to continue with the proposal previously endorsed by Executive to convert the upper two floors into holiday let accommodation.

**Wards Affected:** Micklegate Ward

**Report Writer:** Nick Collins  
**Lead Member:** Executive Member for Economic Development and Community Engagement

**Deadline for Report:** 31/01/19

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Nick Collins, Commercial Property Manager, Dave Meigh

nicholas.collins@york.ov.uk, dave.meigh@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** The proposal has been considered previously by Executive.

The proposed loss of open space has been advertised in accordance with S.123 of the Local Government Act 1972.

### Consultees:

**Background Documents:** Consideration of the Objections Raised for the Proposed Loss of Public Open Space at Rowntree Lodge, Rowntree Park

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 07/01/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/02/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Placement review - Foster carer review

**Description:** This report provides an update and recommendations relating to the Placement Review which is focused on placement sufficiency for children in care. Placement sufficiency is at a critical stage in York. Despite the number of children in care remaining relatively stable over the previous 3 years, the diversity and complexity of placement requirement is changing. Increasingly Children's Social Care are in a position where they are unable to place children and young people in existing Council provision and are having to purchase, often at short notice, external / private foster or residential placements that are expensive and may not be value for money in the context of the individual child.

The review is focused on 1. foster care – support, training, recruitment and remuneration, 2. residential provision and alternative innovative sufficiency options.

This report outlines the intended approach to meet our sufficiency by retaining and recruiting more foster carers and procuring other provisions.

Foster Care - Changes are proposed to the foster carer additional allowances, see Annex B in the report for a summary of these changes. This will ensure greater consistency, transparency and equity across the fostering workforce. It will also incentivise foster carers to offer multiple placements and emergency placement which should increase sufficiency. The review has taken into consideration the work with disabled children around COE and the need to increase community capacity with additional needs. Short break foster carers will be aligned with their mainstream colleagues in relation to finance, support and training.

Residential/Alternative provision - The review will look at different types of provisions, including through the White Rose framework, rather than just replicating our current residential provision. The procurement process will procure a varied offer, to complement our foster care offer, which may include solutions to emergency and short term placements; placements for adolescents, placements for children with complex and additional needs, support to our foster carers during the evening and weekend, out hours outreach support to foster carers and children on the edge of care.

This item will now be considered at a meeting of the Executive on



14 February 2019 as it is a key decision.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Education, Children and Young People

**Lead Director:**

Corporate Director of Children, Education and Communities

**Contact Details:**

William Shaw, Principal Officer - Project Implementation, Sophie Keeble, Group Manager - Achieving Permanence

william.shaw@york.gov.uk, sophie.keeble@york.gov.uk

## Implications

**Level of Risk:**

**Reason Key:**

## Making Representations:

**Process:**

A consultation and engagement plan is proposed with all foster carers.

**Consultees:**

## Background Documents:

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/03/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/02/19

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Capital Programme 2019/20 and 2023/24

**Description:** This report presents the capital programme, including detailed scheme proposals.

Members will be asked to recommend the proposals to full council.

**Wards Affected:** All Wards

**Report Writer:** Emma Audrain

**Deadline for Report:** 04/02/19

**Lead Member:** Councillor Ian Gillies

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the

award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme 2019/20 and 2023/24

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/02/19

18/03/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/02/19

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Financial Strategy 2019/20

**Description:** This report presents the Financial Strategy, including detailed revenue budget proposals.

Members will be asked to recommend the proposals to full council.

**Wards Affected:** All Wards

**Report Writer:** Sarah Kirby

**Deadline for Report:** 04/02/19

**Lead Member:** Councillor Ian Gillies

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Sarah Kirby

sarah.kirby@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Financial Strategy 2019/20

**Call-In**

If this item is called-in, it will be considered by the 04/02/19  
Corporate and Scrutiny Management Committee on: 18/03/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/02/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Strategy Statement and Prudential Indicators

**Description:** This report sets out the treasury management strategy, including the annual investment strategy and the minimum revenue provision policy statement and prudential indicators.

**Wards Affected:** Members will be asked to recommend the strategy to full council.  
All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 04/02/19

**Lead Member:** Councillor Ian Gillies

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management Strategy Statement and Prudential Indicators

### Call-In

If this item is called-in, it will be considered by the      04/02/19  
Corporate and Scrutiny Management Committee on:      18/03/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/02/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital and Investment Strategy

**Description:** This report sets out a framework for all aspects of the Council's capital and investment expenditure including prioritisation, planning, funding and monitoring.

**Wards Affected:** Members will be asked to recommend the Strategy to full council.  
All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 04/02/19

**Lead Member:** Councillor Ian Gillies

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital and Investment Strategy

### Call-In

If this item is called-in, it will be considered by the      04/02/19  
Corporate and Scrutiny Management Committee on:      18/03/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/02/19

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Revised Housing Revenue Account (HRA) Business Plan

**Description:** Purpose of Report: Following the report to executive in July on the Housing delivery programme and the intention to appropriate the general fund sites into the HRA to build housing. There is a need to revise the business plan to insure that it reflects the ability to build the sites out.

The report will ask members to approve the revised HRA business plan.

This item has been deferred to the meeting of the Executive on 14 February 2019.

Reason: Following The Prime Ministers announcement that the government intend to lift the HRA borrowing cap. It is prudent to wait until the detail behind that announcement is clear before amending the business plan. It is envisaged that the detail will be available by Christmas and therefore the HRA business plan report will come as a paper to February 2019.

**Wards Affected:** All Wards

**Report Writer:** Tom Brittain, Patrick Looker

**Deadline for Report:** 04/02/19

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods  
**Lead Director:** Corporate Director of Health, Housing and Adult Social Care  
**Contact Details:** Tom Brittain, Head of Housing Services, Patrick Looker

tom.brittain@york.gov.uk, patrick.looker@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or



equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** None

**Process:**

**Consultees:**

**Background Documents:** Revised Housing Revenue Account (HRA) Business Plan

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 05/11/18  
18/03/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/02/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q3 2018-19 Finance and Performance Monitor

**Description:** This report will provide an overview of the councils overall finance and performance position at the end of Q3.

**Wards Affected:** Members are asked to note and approve.  
All Wards

**Report Writer:** Ian Cunningham, **Deadline for Report:** 04/02/19  
Debbie Mitchell

**Lead Member:** Executive Leader (incorporating Finance & Performance)

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Debbie Mitchell, Ian Cunningham

debbie.mitchell@york.gov.uk, ian.cunningham@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q3 18-19 Finance and Performance Monitor

### Call-In

If this item is called-in, it will be considered by the 07/01/19  
Corporate and Scrutiny Management Committee on: 18/03/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/02/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q3 2018-19 Capital Programme Monitor

**Description:** This report will provide an overview of the councils overall capital programme position at the end of Q3.

**Wards Affected:** Members are asked to note and approve.  
All Wards

**Report Writer:** Emma Audrain, **Deadline for Report:** 04/02/19  
Debbie Mitchell

**Lead Member:** Executive Leader (incorporating Finance & Performance)

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Emma Audrain, Accountant - Customer & Business Support  
Services, Debbie Mitchell

emma.audrain@york.gov.uk, debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q3 18-19 Capital Programme Monitor

### Call-In

If this item is called-in, it will be considered by the **04/02/19**  
Corporate and Scrutiny Management Committee on: **18/03/19**

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Education, Children and Young People

**Meeting Date:** 19/02/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Term dates for the 2020/21 school year

**Description:** The Executive Member of Children and Young People is asked to approve the school term dates for whom the Local Authority (LA) is the employer, for the school year beginning in September 2020. The report also updates the Executive Member on previously agreed strategy for setting future term dates alongside our neighbouring Local Authorities for future school years.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Education, Children and Young People

**Lead Director:** Corporate Director of Children, Education and Communities

**Contact Details:** Tom Chamberlain, Office Manager, Education Access and Community Transport Team

tom.chamberlain@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Pre consultation with schools for whom the Local Authority is the employer during Autumn term 2018.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/03/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 07/03/19

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Earswick Neighbourhood Plan - Examiner's Report and Decision Statement

**Description:** Purpose of report: To inform Members of the recommendations made in the Examiner's Report and to explain the Council's response to these and to gain approval of the subsequent Decision Statement to allow the Neighbourhood Plan to proceed to Referendum.

The report will recommend that Members approve the proposed modifications recommended in the Examiner's Report and the Council's Decision Statement to allow the Earswick Neighbourhood Plan to proceed to Referendum.

**Wards Affected:** Strensall Ward

**Report Writer:** Anna Pawson **Deadline for Report:** 21/02/19

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Anna Pawson

anna.pawson@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Previous consultations have taken place at area designation stage (2015), initial pre-submission stage (2016) further pre-submission (2017) and submission stage (2018).

### Consultees:

**Background Documents:** Earswick Neighbourhood Plan - Examiner's Report and Decision Statement

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/02/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 07/03/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Various Community Asset Transfers

**Description:** Buildings at Clarence Gardens to the Hut York Ltd  
Cricket Pavillion, Little Knavesmire to Ovington Cricket Club  
Building at Burnholme to Hemplands Kids Club

Purpose of report: To let the above buildings to community organisations for long leases in accordance with the Council's Community Asset Transfer Policy as part of the implementation plan for the Community and Operational Asset Strategy.

The report will ask members to approve the lettings of these buildings to the community organisations

**Wards Affected:** Guildhall Ward; Heworth Ward; Micklegate Ward

**Report Writer:** Philip Callow                      **Deadline for Report:** 25/02/19  
**Lead Member:** Executive Leader (incorporating Finance & Performance)  
**Lead Director:** Corporate Director of Economy and Place  
**Contact Details:** Philip Callow

philip.callow@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular                      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** Discussions with community groups, Council officers (Heads of Service, Burnholme Project Manager and Assistant Directors), Ward members, The Hut York Ltd, Ovington Cricket Club, Hamilton Panthers Football Club, Hemplands Kids Club.

### Consultees:

**Background Documents:** Various Community Asset Transfers

### Call-In

If this item is called-in, it will be considered by the                      04/02/19  
Corporate and Scrutiny Management Committee on:                      18/03/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 14/03/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Economy & Place Capital Programme – 2018/19 Budget Report

**Description:** Purpose of Report: To set out the proposed 2019/20 programme of works to be delivered using the Economy & Place Transport Capital Programme budget.

Members will be asked to approve the proposed programme of schemes to be delivered in 2019/20.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

18/03/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 14/03/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Planning Enforcement Update

**Description:** Purpose of report: To outline current working practices in enforcement, recent changes and reviews going forward.

Members will be asked to note the changes and reviews going forward.

This item has been deferred to the Decision Session of the Executive Member for Transport and Planning on 14 March 2019

Reason: Due to further work and clarification this report will now be considered by the Executive Member for Transport and Planning at 14th March 2019 Decision Session.

**Wards Affected:** All Wards

**Report Writer:** Rob Harrison      **Deadline for Report:** 04/03/19

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Rob Harrison

rob.harrison@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

### Consultees:

**Background Documents:** Planning Enforcement update

### Call-In

If this item is called-in, it will be considered by the      04/02/19  
Corporate and Scrutiny Management Committee on:      18/03/19